

A regular session of the Grundy Center City Council was called to order at 6:30 p.m. on Monday, September 11, 2023, in the Council Chambers by Mayor Eberline. Present: Smith, Lamp, Rasmussen, Kuester and McDonald. Absent: None. The City of Grundy Center held this regular city council meeting in person and electronically via an online meeting or conference call at a computer, tablet, or smartphone. <https://meet.goto.com/713601461> You can also dial in using your phone. Access Code: 713-601-461 United States: +1 (224) 501-3412.

McDonald moved and Rasmussen seconded the approval of the meeting agenda with no conflicts of interest. Motion carried five ayes.

Smith moved and Lamp seconded action on the consent agenda consisting of approval of the minutes of the regular session held Monday, August 21, 2023; approval of the August 2023 bills list; approval of the August 2023 Treasurers Report; approval of the annual liquor for Chad's Pizza, 2201 Commerce Drive; approval of the FY2023 Urban Renewal Report to be submitted to the State of Iowa Department of Management by December 1, 2023; and approval of Trick or Treating for Tuesday, October 31, 2023, from 5-7pm. No further discussion, motion carried five ayes.

CLAIMS REPORT

| VENDOR | REFERENCE | AMOUNT |
|-----------------------------------|-------------------|----------|
| A CUT ABOVE | SERVICES | 145.00 |
| ADVANTAGE ADMINISTRATORS | SELF FUND PREMIUM | 2621.81 |
| AFLAC | AFLAC- PRE-TAX | 510.66 |
| AG SOURCE COOP SERVICES | SERVICES | 2105.05 |
| ALLIANT ENERGY | UTILITIES | 242.03 |
| AVESIS - FIDELITY SECURITY LIF | VISION | 192.82 |
| AXA EQUITABLE | DEFERRED COMP | 300.00 |
| DANIEL BANGASSER | CELL PHONE | 39.95 |
| BLACK HILLS ENERGY | UTILITIES | 555.57 |
| BOUND TREE MEDICAL LLC | MEDS | 835.62 |
| BROTHERS MARKET | CONCESSIONS | 177.52 |
| CANON FINANCIAL SERVICES, INC | SERVICES | 112.22 |
| CARRICO AQUATIC RESOURCE. | CHEMICALS | 3339.00 |
| DEARBORN NATIONAL | PREMIUMS | 133.50 |
| WELLMARK DENTAL | PREMIUMS | 551.98 |
| INTERNAL REVENUE SERVICE | FED/FICA TAX | 23606.62 |
| ELECTRIC PUMP | PUMPS | 2717.50 |
| FIRE TEXT RESPONSE LLC | SERVICES | 1600.00 |
| GALL'S LLC | UNIFORM | 70.57 |
| GATEWAY HOTEL & CONFERENCE | TRAINING | 141.12 |
| GENERAL TRAFFIC CONTROLS | SERVICES | 350.00 |
| GNB BANK | SUPPLIES | 1287.53 |
| GNB INSURANCE | PREMIUMS | 3711.00 |
| GORDON FLESCH COMPANY | SERVICES | 301.17 |
| GRUNDY CENTER COMMUNICATIONS | TELEPHONES | 321.91 |
| GRUNDY CENTER DEVELOPMENT CORP | FY2024 SUPPORT | 25000.00 |
| GRUNDY CENTER UTILITIES | UTILITIES | 9153.98 |
| GRUNDY COUNTY MEM HOSPITAL | MEDS | 1029.76 |
| HEARTLAND CO-OP | FUEL | 6133.95 |
| HERONIMUS, SCHMIDT,SCHOEDER & | SERVICES | 960.00 |
| HSA - ABBAS, KENNETH | HEALTH SAVING | 270.00 |
| HSA - BANGASSER, DAN | HEALTH SAVING | 100.00 |
| HSA - BOWEN, MEL | HEALTH SAVING | 100.00 |

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| HSA - FLATER, BRAD | HEALTH SAVING | 100.00 |
| HSA - GLIEM, DWIGHT | HEALTH SAVING | 40.00 |
| HSA - TWYFORD, ALISSA | HEALTH SAVING | 38.46 |
| HSA - LUFKIN, KENDRA | HEALTH SAVING | 200.00 |
| HSA - MULLER, MICHAEL | HEALTH SAVING | 100.00 |
| HSA - SAWYER, KRISTY | HEALTH SAVING | 200.00 |
| HSA - SCHMIDT, BRADLEY | HEALTH SAVING | 200.00 |
| HSA - WAUGH, KYLE | HEALTH SAVING | 23.08 |
| HSA - WILSON, JASON | HEALTH SAVING | 100.00 |
| HSA-BUNKERS, BRANDON | HEALTH SAVING | 100.00 |
| IA LAW ENFORCEMENT ACADEMY | TRAINING | 410.00 |
| IA NORTHLAND REG. COUNCIL GOV' | SERVICES | 490.00 |
| COLLECTION SERVICES CENTER | GARNISHMENT | 463.42 |
| IOWA GEMT PAYMENT PROGRAM | FEES | 2323.77 |
| IOWA REGIONAL UTILITIES | WATER | 65218.00 |
| IPERS | IPERS REGULAR | 14385.04 |
| JOHN DEERE FINANCIAL | SUPPLIES | 561.58 |
| KAHN TILE SUPPLY LLC | PARTS | 159.46 |
| LEXIPOL LLC | SERVICES | 4249.68 |
| KENDRA LUFKIN | JANITORIAL | 425.00 |
| MANATTS | CONCRETE | 255.80 |
| MAROON & WHITE, INC | RENT | 3757.00 |
| MSC 410526 - DOLLAR GENERAL | SUPPLIES | 38.04 |
| NAPA AUTO PARTS | PARTS | 70.24 |
| PLUNKETT'S PEST CONTROL | SERVICES | 39.93 |
| PRECISION LAWN CARE | SERVICES | 5814.17 |
| REC GRUNDY COUNTY | UTILITIES | 160.59 |
| BAILEY REDING | MILEAGE | 30.13 |
| RITE ENVIRONMENTAL, INC | SERVICES | 25224.10 |
| SAM'S CLUB | CONCESSIONS | 860.38 |
| SHIELD PEST CONTROL | SERVICES | 75.00 |
| SPAHN AND ROSE LUMBER CO. | PARTS | 224.10 |
| INTERNAL REVENUE SERVICE | STATE TAX | 2910.76 |
| STOREY KENWORTHY | SUPPLIES | 217.31 |
| TREASURER-STATE OF IA | WET TAX | 5961.84 |
| UNIFIRST CORPORATION | SUPPLIES | 64.21 |
| UNITYPOINT CLINIC-OCCUPATIONAL | SERVICES | 42.00 |
| UNITYPOINT HEALTH-DES MOINES | TRAINING | 66.00 |
| US CELLULAR | CELL PHONES | 203.08 |
| VERIZON | SERVICES | 80.02 |
| WELLMARK BLUE CROSS B S | PREMIUMS | 25997.49 |
| WINDSTREAM IOWA | TELEPHONES | 14.60 |
| WOLVERINE REPAIR, LLC | REPAIRS | 212.83 |
| Accounts Payable Total | | 262607.75 |
| Payroll Checks | | 82008.06 |
| ***** REPORT TOTAL ***** | | 344615.81 |

August 2023 Expenditures per fund: General: \$137071; American Rescue Plan Fund: \$175211; Road Use Tax: \$10644; Employee Benefits: \$24988; Local Option Sales Tax: \$33057; Community Betterment Fund: \$16; Library Gift Trust: \$1671; Continuing Projects: \$-175211; Water Fund: \$77325; Water Reserves Fund: \$4650; Sanitary Sewer Fund: \$17965; Sanitary Sewer Reserves Fund: \$15800; Sanitation Fund: \$27568; Ambulance Fund: \$42558; Storm Sewer Fund: \$4868; Total: \$398182.

August 2023 Revenues per fund: General: \$47298; Road Use Tax: \$31090; Employee Benefits Fund: \$985; Emergency Fund: \$71; Local Option Sales Tax: \$33057; Hotel Motel Tax Fund: \$6300; TIF Fund: \$23; Community Betterment Fund: \$16529; Equipment Reserve PW Fund: \$90; Fire Equipment Reserve: \$8675; Library Gift Trust: \$1575; Debt Service Fund: \$624; Water Fund: \$50751; Water Reserve Sinking Fund: \$4650; Sanitary Sewer Fund: \$41185; Sewer Sinking fund: \$15800; Sanitation Fund: \$32611; Ambulance Fund: \$28611; Ambulance Equipment Reserve: \$1233; Storm Sewer: \$4293; Total: \$325351.

Rasmussen moved and Kuester seconded action on Resolution 2023-61, a resolution to approve the FY2023 Street Use Report and submitted to the Iowa Department of Transportation by December 1, 2023. No further discussion, motion carried five ayes.

Mayor Eberline opened discussion on the BIG Grant policy and procedure changes and possibly act. Smith commented that the committee recommends the following changes to the policy and procedures: 1. All applications must be accompanied with at least two bids/estimates/quotes for all work, of which one contractor must reside within Grundy County. Floor plans/renderings and before & after pictures must be included. Applicants must receive an award letter prior to any work being started. 2. All awarded projects will have a before and after inspection to ensure completion by a committee member. No projects should be started prior to an award letter being received. 3. One property owner may be awarded one grant per twelve (12) month period. 4. Maximum grant award is \$20,000 per twelve (12) month period. 5. Applicants are required to present the application to the BIG Grant Committee and a formal presentation to City Council. Grant awards will not occur on night of presentation. 6. If due date falls on a weekend, applications are due by end of the prior business day. 7. Not following rules or requirements will cause an application to be rejected. No exceptions. 8. Reimbursement of Award: Final invoices and proof of payment must be submitted on contractor letterhead and signed by both parties with the acknowledgement that this is binding in terms of a grant award. Proof of payment/canceled checks required. No cash payments accepted. McDonald commented recommendations are very good and functional for the program. Discussion was held on the effective date of these changes being January 1, 2024. No further discussion or action taken, action will be on next agenda.

Mayor Eberline opened discussion on the roof replacement project for City Hall and Community Center and financing options and possible take action to accept a bid. Smith commented that the Finance Committee and Bangasser met to look over three quotes received. Quotes are from Black Hawk Roofing - \$191,330; Service Roofing Co - \$125,400; and Schwartz Commercial Roofing - \$144,000. Bangasser explained the difference in EDPM roof product vs TPO roof product and commented that Service Roofing Co has been the roofing contractor since 1995, they are familiar with it. McDonald asked about the differences in warranty. Sawyer discussed financing options either using an interfund loan, using hotel/motel tax revenue and funds in Community Center Trust account that have been set aside for the roof project. Eberline formal action on financing will be on next agenda. Kuester moved and Smith seconded action to accept the quote from Service Roofing Co for \$125,400. No further discussion, motion carried five ayes.

McDonald moved and Rasmussen seconded action to enter into closed session based on Chapter 21.5 (c) for discussion on potential litigation at 7:00pm.

Smith moved and Rasmussen seconded action to close the closed session at 7:29pm and reenter into regular session. No discussion, motion carried five ayes. No further action taken.

Mayor Eberline opened the public forum at 7:30pm. No public comments, public forum closed at 7:31pm.

Finance Committee/Clerk commented on community gardens survey; Neighborhood Revitalization Grant Cycle; Main Street Iowa agreement; and Girls Night Out October 12, 2023, street closures.

Public Safety Committee commented on complaint regarding 8th Street and G Avenue intersection; looking for more information on speed traffic cameras for G Avenue; presented August 2023 call for service stats; and upcoming training for officers for TAC10 software.

Public Works Committee commented on water tower work; vehicle auctions completed; and upcoming work on water valve along G Avenue.

Smith moved and Rasmussen seconded adjournment of the meeting at 7:55pm. Motion carried five ayes. Next meeting will be Monday, September 18, 2023, at 6:30pm.

Attest: Kristy Sawyer, City Clerk

Dr. Paul Eberline, Mayor