

A regular session of the Grundy Center City Council was called to order at 6:30 p.m. on Monday, November 2, 2020 in the Council Chambers by Mayor Kiewiet. Present: Kuester, Stefl, Smith, Mcdonald, and Hamann (via online) Absent: None. Due to the COVID-19 crisis, the City of Grundy Center will be holding this regular city council meeting electronically via a conference call. If you would like to participate, use the call in or webinar information below. Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/222213101> You can also dial in using your phone. United States: +1 (872) 240-3412 Access Code: 222-213-101.

Smith moved and Kuester seconded the approval of the meeting agenda as written with no conflict of interests noted. Motion carried five ayes.

Mcdonald moved and Smith seconded the consent agenda consisting of: approval of the minutes of the special session held Monday, November 30, 2020; approval of the November 2020 Treasurers Report; and approval of the November 2020 bills list. No further discussion, motion carried five ayes.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A CUT ABOVE	SERVICES	120.00
ADMIN. PETTY CASH	POSTAGE	33.00
AFLAC	PREMIUMS	175.88
AG SOURCE LABORATORIES	SERVICES	2079.00
AGRILAND FS - WINTERSET	SUPPLIES	1005.15
AIRGAS USA	OXYGEN	540.51
ALLIANT ENERGY	UTILITIES	215.20
TAYLOR APPEL	REIMBURSEMENT	358.68
AVESIS - FIDELITY SECURITY LIF	PREMIUMS	139.00
AXA EQUITABLE	DEFERRED COMP	300.00
DANIEL BANGASSER	PHONE	39.95
BLACK HILLS ENERGY	UTILITIES	1402.85
BLACKTOP SERVICE CO.	PATCH	1558.25
KIM BOREN	SERVICES	420.00
BOULDER CONTRACTING	MILL STREET PROJECT	62892.89
BOUND TREE MEDICAL LLC	MEDS	642.71
TRAVIS & DEB BREKUNITCH	REFUND	20.00
BROTHERS MARKET	SUPPLIES	23.78
CAMPBELL SUPPLY CO	PARTS	87.34
CANON FINANCIAL SERVICES, INC	SERVICES	112.22
CHRISTOPHERSON HYDRAULICS	SERVICES	565.00
DEARBORN NATIONAL	PREMIUMS	122.50
INTERNAL REVENUE SERVICE	FED/FICA TAX	19043.46
ELECTRIC PUMP	SERVICE	5132.75
ELECTRIC SUPPLY-MARSHALLTOWN	PARTS	66.00
FREESE TREE SERVICE	SERVICES	125.00
DOUGLAS FROST	REIMBURSEMENT	8.30
G WORKS	SERVICES	1791.22
GALL'S LLC	UNIFORM	80.08
GIBSON SPECIALTY CO	SUPPLIES	154.40

GNB BANK	GO BONDS	2607.50
GORDON FLESCH COMPANY	SERVICES	55.00
GRUNDY CENTER COMMUNICATIONS	TELEPHONES	299.86
GRUNDY CENTER UTILITIES	UTILITIES	6383.84
GRUNDY COUNTY MEM HOSPITAL	MEDS	481.57
HEARTLAND CO-OP	FUEL	2524.57
HEIMAN FIRE EQUIPMENT	SUPPLIES	4950.00
HSA - ABBAS, KENNETH	HEALTH SAVING	38.46
HSA - BOWEN, MEL	HEALTH SAVING	46.16
HSA - FROST, DOUG	HEALTH SAVING	200.00
HSA - GLIEM, DWIGHT	HEALTH SAVING	40.00
HSA - ITZEN, WILLIAM	HEALTH SAVING	50.00
HSA - LOEW, ALISSA	HEALTH SAVING	38.46
HSA - LUFKIN, KENDRA	HEALTH SAVING	200.00
HSA - MARTENS, ERICA	HEALTH SAVING	38.46
HSA - MULLER, MICHAEL	HEALTH SAVING	40.00
HSA - SAWYER, KRISTY	HEALTH SAVING	200.00
HSA - SCHMIDT, BRADLEY	HEALTH SAVING	200.00
HSA - WILSON, JASON	HEALTH SAVING	46.16
DUSTIN & DANA HUGHSON	REFUND	20.00
IA NORTHLAND REG. COUNCIL GOV'	SERVICES	580.00
INTERNAL REVENUE SERVICE	GARNISHMENT	400.00
IOWA ASSOCIATION OF	TRAINING	100.00
COLLECTION SERVICES CENTER	GARNISHMENT	1025.10
IOWA ONE CALL	E-MAILS	27.00
IOWA REGIONAL UTILITIES	WATER	30036.81
IOWA RURAL WATER ASSOC	DUES	325.00
IPERS	IPERS REGULAR	13121.21
WILLIAM ITZEN	REIMBURSEMENT	150.00
JESCO WELDING & MACHINE, LLC	SERVICES	346.50
JOHN DEERE FINANCIAL	SUPPLIES	254.48
KEYSTONE LABORATORIES INC	SERVICES	90.50
MANATTS	CONCRETE	1659.00
MANLY DRUG STORE	MEDS	129.88
NATHAN MASTELLER	REFUND	20.00
MELLEN & ASSOCIATES INC.	PARTS	1809.00
MID AMERICAN PUBLISHING COR	PUBLISHING	776.33
MIDWEST GROUP BENEFITS, INC.	PARTIAL SELF FUNDING	741.52
NAPA AUTO PARTS	PARTS	15.15
PHYSICIANS CLAIMS CO	SERVICES	4831.11
PLUNKETT'S PEST CONTROL	SERVICES	150.80
POLK'S LOCK SERVICE INC	SERVICES	122.00
POSTMASTER GRUNDY CENTER	STAMPS	330.00
PRECISION LAWN CARE	SERVICES	1722.50

REC GRUNDY COUNTY	UTILITIES	174.97
JAMES RINARD	REFUND	50.00
RITE ENVIRONMENTAL	SERVICES	21161.59
ROUSE MOTOR	SERVICES	38.20
ROYAL PUBLISHING	ADVERTISING	200.00
SCHENDEL PEST CONTROL	SERVICES	122.50
NATHAN & ALYSSA SEALMAN	REFUND	40.00
SHIELD PEST CONTROL	SERVICES	70.00
STATE HYGIENIC LABORATORY AR	SERVICES	459.50
INTERNAL REVENUE SERVICE	STATE TAX	3136.00
STOREY KENWORTHY	SUPPLIES	299.26
T & T COMPUTERS	SERVICES	305.00
TENDER LAWN CARE	SERVICES	2325.00
TITAN MACHINERY - GC	SERVICES	1987.98
TREASURER-STATE OF IA	SALES TAX	4271.00
UMB BANK NA	INTEREST	14901.50
UNIFIRST CORPORATION	SERVICES	105.90
US CELLULAR	CELL PHONES	105.44
UTILITY EQUIPMENT CO.	PARTS	3073.46
UTILITY SERVICE CO INC.	PEDISPHERE CITY TANK	4705.85
VAN WALL EQUIPMENT	PARTS	15.74
VERIZON	SERVICES	80.02
VISA	SUPPLIES	599.02
WELLMARK BLUE CROSS B S	PREMIUMS	15993.97
WHINK SERVICES INC	SERVICES	269.26
JASON WILSON	REIMBURSEMENT	150.00
WINDSTREAM IOWA	TELEPHONES	14.60
ZOLL MEDICALCORPORATION	SERVICES	510.00
Accounts Payable Total		257875.11
Payroll Checks		59880.37
***** REPORT TOTAL *****		317755.48

November 2020 Expenditures per fund: General: \$60213; Road Use Tax: \$4419; Employee Benefits: \$14596; Local Option Sales Tax Fund: \$51496; Community Betterment: \$13; Fire Equipment Reserve Total: \$4950; Library Gift Trust: \$947; Debt Service Fund: \$17194; Continuing Projects: \$63473; Water Fund: \$49664; Sanitary Sewer Fund: \$31609; Sanitary Sewer Reserves Fund: \$6395; Sanitation Fund: \$25192; Ambulance Fund: \$37137; Storm Sewer Fund: \$7162; Total: \$374460.

November 2020 Revenues per fund: General : \$54676; Road Use Tax: \$33698; Employee Benefits Fund: \$6211; Emergency Fund: \$586; Local Option Sales Tax: \$51496; TIF Fund: \$6470; Community Betterment Fund: \$25748; Equipment Reserve PW Fund: \$55; Fire Equipment Reserve: \$13375; Fire Department Gift Trust: \$750; Library Gift Trust: \$173; Park Board Gift Trust: \$1681; Debt Service Fund: \$6918; Continuing Projects Fund: \$1204125; Water Fund: \$50113; Sanitary Sewer Fund: \$41637; Sewer Sinking fund: \$6395; Sanitation Fund: \$29883; Ambulance Fund: \$57843; Ambulance Equipment Reserve: \$3581; Storm Sewer: \$4387; Total: \$1599800.

Mayor Kiewiet opened the public forum at 6:32pm. No public comments, forum closed at 6:33pm.

Mayor Kiewiet acknowledged John Gaede with Fox Engineering for a presentation on the Sanitary Sewer Improvement Project. Gaede explained the 2016 Sewer Evaluation which included smoke testing, extensive

televising, topographic surveys and a digital model of our current sewer system. This evaluation showed four segments of sanitary sewer with major issues. The City has decided to tackle three of the four major issues with this Sanitary Sewer Improvement Project. Site A is 6<sup>th</sup> Street and M Avenue; Site B is 4<sup>th</sup> Street from K Avenue to Butler Avenue and Site C is I Avenue from 5<sup>th</sup> to 6<sup>th</sup> Street and 5<sup>th</sup> Street from G Avenue to I Avenue. The total estimated project cost for these three sites is \$2,122,000, which includes the construction cost, design fees, construction services and administration fees. The project schedule is to accept bids in January 2021; award bid mid-February 2021 and start construction mid-March 2021 with substantial completion date of November 2021. Discussion was held about sidewalk installation along 4<sup>th</sup> Street to and from Belpre Park, cost estimates are being surveyed. No formal action taken, further discussion at next Council Meeting.

Mayor Kiewiet acknowledged Paul Eberline, Grundy Center Development Corporation President, for a presentation on the Prairie Ridge Housing Development. Eberline began with update on North Business Park in which 5.5 additional acres sold Boulder Contracting, Inc and additional 1 acres sold to Precision Lawn Care. Eberline explained GCDC has a final plan for phase 1 of Prairie Ridge Housing Development, which includes 25 lots along the south side of the property along Town & Country Golf Course. Blain Moats, GCDC Treasurer, gave an update on financial status.

Smith moved and Kuester seconded action to open a public hearing at 7:26pm on the proposed Development Agreement with Grundy Center Development Corporation for the Prairie Ridge Housing Development. No public comments. Smith moved and Stefl seconded action to close the public hearing at 7:27pm. No further discussion, motions carried five ayes.

Stefl moved and Kuester seconded action on Resolution 2020-83, a resolution approving a Development Agreement with Grundy Center Development Corporation, authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement for the Prairie Ridge Housing Development. No further discussion, motion carried five ayes.

Kuester moved and Smith seconded action to open a public hearing at 7:28pm for the budget amendments #1-2021. No public comment. McDonald moved and Stefl seconded action to close the public hearing at 7:29pm. No further discussion, motions carried five ayes.

Hamann moved and Smith seconded action on Resolution 2020-84, a resolution approving the budget amendment #1-2021. No further discussion, motion carried five ayes.

Kuester moved and Stefl seconded action on Resolution 2020-85, a resolution to accept the offer from the Grundy County Fair Board for the old park equipment from Belpre, Orion and Liberty Park. Corey Scott, Park Board Chair, explained the recommendation of the Park Board not to remove all equipment from all three parks at one time. Park Board would agree to allow equipment from Belpre and Liberty Park to be removed now and then once the new equipment is install into those then start on Orion Park. Smith moved and Kuester seconded action to amend the resolution to read the equipment from Belpre and Liberty Park can be removed immediately and Orion Park will be removed once new equipment and Community Build occur in the spring 2021 per Park Board recommendation. No further discussion, motions carried five ayes.

Kuester moved and Hamann seconded action on Resolution 2020-86, a resolution to approve and recognize the dedicated services of William J Itzen, Public Works Streets Superintendent for his retirement on December 31, 2020. No further discussion, motion carried five ayes.

Smith moved and Stefl seconded action on Resolution 2020-87, a resolution to accept a bid for the 1991 Ford Fire Truck from City of Hillsboro, Iowa, Fire Department for \$8500. Nathan Kappel, Fire Chief, commented this offer is the best we have received and Hillsboro Fire Department will put the truck to good use. No further discussions, motion carried five ayes.

Mayor Kiewiet opened the discussion on the Chamber Main Street Director position. Smith reviewed discussion from last meeting and explained the financial impact of adding this position under the City. Shannon Simms, current Chamber Main Street Board President, commented that adding benefits to this position changes the group of applicants and will help keep an employee passionate about the position. The turnover in the position on a yearly basis has been very difficult and hard to grow the program. Discussion led to fundraising efforts will be more clear, stability in position and questions to

be certain it meets Main Street Iowa requirements. Stefl mentioned concept is good and the need to find way to fund it. Kiewiet commented that hope is the additional cost will be recouped by increased business/sales the job creates.

Kuester moved and Mcdonald seconded action on Resolution 2020-88, a resolution to establish the Chamber-Main Street Director position as a City employee and approval to publish to hire for the position. No further discussion, motion carried five ayes.

Smith moved and Kuester seconded action on Resolution 2020-89, a resolution amending Resolution 2020-75, awarding a BIG Grant to Dave Weidenbacher, &D& Midwest Residential, owner of 1002 I Avenue for windows and siding replacement for rental property. No further discussion, motion carried five ayes.

Smith moved and Stefl seconded action on Resolution 2020-90, a resolution to award a BIG Grant to Connie & Nate Stickley, owners of 811 G Avenue 4plex rental property, for window replacement project. No further discussion, motion carried five ayes.

Kuester moved and Smith seconded action on Resolution 2020-91, a resolution to award a BIG Grant to Dave Weidenbacher, D&D Midwest Warehousing, owner of 2201 Commerce Drive, for an electrical upgrade project to allow for new restaurant business. Weidenbacher commented that he is partitioning 3500 sq. feet of building to add a restaurant business in the future. No further discussion, motion carried five ayes.

Finance Committee commented draft of codification has arrived; TIF Report from Speer Financial and budget worksheets have been distributed to department heads.

Public Safety Committee commented that STEP will be going on from December 16-31, 2020.

Public Works Committee commented on leaf pick up project is completed; inventory of new park equipment and incentive wage for Street Superintendent position.

Stefl moved and Mcdonald seconded adjournment of the meeting at 8:27 pm. Motion carried five ayes. Next meeting will be Monday, December 21, 2020 at 6:30pm.

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Al Kiewiet, Mayor

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Attest: Kristy Sawyer, City Clerk