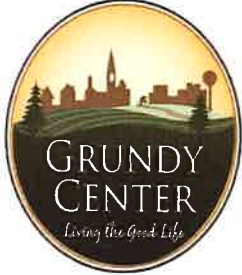


- APPROVED
- DISAPPROVED (Reference Code No. _____)

APPLICATION NO. _____
 FILING DATE _____
 FEE \$ _____
 DATED _____
 Zoning Admin. Initialed _____

Certificate of Occupancy No. _____.

Design Guidelines review needed: Y or N
 Design Committee Approved: Y or N Date: _____



Application for Building Permit

Grundy Center, Iowa.

INSTRUCTIONS: This application must be filled out in its entirety and accompany a drawing or plat, showing the lot plan, street and house number, location of all buildings, proposed buildings or additions with dimensions of both lot and buildings. Be sure that all blanks are completed and that the application is typed or printed. Failure to comply with these instructions can result in rejection of this application. Fees and legal descriptions can be obtained from the office of the City Clerk. **You will not receive your permit until it has been paid for. You cannot start your project before you receive your permit. A permit will not be issued until a silt fence is erected at your building site.** The normal amount of time for issuance is 3 to 4 working days.

To: The City Zoning Administrator/Building Inspector
 Grundy Center, Iowa 50638

Date of Application _____

Name of Permit Holder _____ Phone _____

Owner of Construction Site _____ Phone _____

Owner's Address _____

Contractor's Name _____ Phone _____

Contractor's Mailing Address _____

Does Contractor have proof of registration and a certificate of insurance filed with the City Clerk?

If not, contact City Clerk at (319) 825-6118.

Address of Construction Site _____

Legal Description _____

Lot Dimensions _____

Construction Site _____

Brief Description of Construction _____

Height of Construction _____

Estimated Cost of Project _____

Will a Special Exception or Variance be required? Yes / No If yes, explain on below.

Will you need: Curb Cut _____

New permanent electrical installation _____

New Sewer Hookup _____

Temporary Electrical Installation _____

New Water Hookup _____

Any Easements on Property _____

If yes, explain type of easement and location

Building Inspection Rules and Scheduling

The City of Grundy Center's Zoning Administrator is Jerry Smith. We need to call him when there are inspections. When you are ready for an inspection(s) call: 825-6118. The City requires **at least 24 hour notice** (1 day lead time) for scheduling of an inspection. **It is the responsibility of the property owner and-or the contractor to call for ALL inspections. The building permit issued will contain a list of required inspections.**

The permit holder understand that they are responsible for construction which complies with the Uniform Building Code as called for in the City Code of Grundy Center. The permit holder further understands that they are responsible for contacting Iowa One Call **BEFORE DIGGING.** The number for Iowa One Call is: **1-800-292-8989.**

The permit holder understands they are responsible for compliance with all Uniform Traffic Code requirements. The permit holder understands that the energy codes are part of the State Building Code, making it mandatory for all cities to enforce. By signing below the permit holder agrees that the information submitted is accurate and all instructions are understood and will be complied with. The issuance of the building permit in no way makes the City liable for noncompliance with the Grundy Center City Code.

RESIDENTIAL ZONED PROPERTY		COMMERCIAL ZONED PROPERTY	
COST OF PROJECT	FEE	COST OF PROJECT	FEE
\$0.00 to \$8,000.00	\$40.00	\$0.00 to \$8,000.00	\$40.00
\$8,000.01 and over	½% (.005) of project cost	\$8,000.01 - \$100,000.00	½% (.005) of project cost
		\$100,000.01 - \$500,000.00	¼ % (.0025) of project cost
		\$500,000.01 and over	1/10% (.001) of project cost

Signature of Permit Holder _____ Date _____

Additional information or explanation -

For Zoning Administrator use only:

- #1: Initial
- #2 Trench/Footing
- #3 Foundation
- #4 Framing
- #5 Mechanical
- #6 Insulation
- #7 Flatwork (can be more than one)
- #8 Curb Cut
- #9 & 10: Final



CITY OF GRUNDY CENTER

703 F Avenue, Suite 2

Grundy Center, IA 50638 319-825-6118

Property Owner: _____

Property Address: _____

Contractor Name: _____

Building Inspection Schedule

It shall be the responsibility of the undersigned to request that all standard inspections be made according to the following schedule:

#1: Initial

This inspection is to be made when stakes are set out but BEFORE digging to determine proper setbacks, distance from property lines, location of buried utilities, etc. Iowa 1 call contacted?

#2: Trench/Footing

This inspection is to be made when the trench has been dug but BEFORE POURING CONCRETE. Footings, water, sewer, and electrical stub location are discussed and tile lines.

#3: Foundation

This inspection is to be made after the foundation is waterproofed, but BEFORE backfilling.

#4: Framing

This inspection is to be made after all framing, fire blocking, bracing, and the roof are roughed in, and all openings for heat runs are cut in the floor and walls, but BEFORE any sheetrock or paneling is applied.

#5: Mechanical

This inspection is to be made when the wiring is roughed in and most of the mechanical services are in place, i.e. furnace, water heater, fireplace.

#6: Insulation

This inspection is to be made before the drywall is installed.

#7: Flatwork (can be more than one)

This inspection is to be made when the forms are set but BEFORE concrete is poured.

#8: Curb Cut

This consultation is to be made when the lines are drawn for the curb cut but BEFORE the cut is made. Approval for finished curb cut made on temporary or final inspection.

#9&10: Final

No structure intended for living quarters shall be occupied or used until a final inspection has been made. Temporary approval can be made as necessary.

When you are ready for inspections, call City Hall at 825-6118, 24 hour notice appreciated.



Indicate
North

APPLICATION DIAGRAM

Name: _____

Site Address: _____

Frontage on Street(s): _____

NOTE: Be sure to include distance from all lot lines and dimension of all buildings, existing or proposed as well as drives and off street parking. Show existing structure with a solid line. Show proposed additions with a dotted line.